

China Spring ISD Agriculture Science Instructional Facility Contract



The Agriculture Science Instructional Facility (ASIF) is the property of CSISD and is for the convenience of a student who has no place to keep an approved livestock project, while being a paid FFA member at CSISD.

The use of these facilities are a privilege, not an entitlement. All equipment and facilities are under the direct control of the Ag Science Teachers and China Spring ISD. Before a student is allowed to place an animal in the facility, the rules and guidelines must be understood fully by the students and parent/guardians. After these rules are fully explained, the students and parents will sign this contract and signify they understand and will abide by these rules.

Ag Science Teachers (AST) are available for consultation and guidance in feeding, care, and maintenance of the livestock project. The project is solely the students and therefore, it is the student's responsibility to give appropriate care at all times. **All expenses that entail the livestock project, including veterinary care (as needed), are the students/family responsibilities.**

If students and parents do not comply with these rules and upon receiving their third written barn warning, the student will be required to remove their animal within 24 hours. *See fees list on page 11.*

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IN ORDER TO USE THE CHINA SPRING ISD AGRICULTURE FACILITY, I AGREE TO COMPLY WITH THE FOLLOWING RULES:

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GENERAL EXPECTATIONS

1. **All rules within the China Spring ISD Handbook will be enforced at all times.**
 - a. 1st time written warning, 2nd time fine + assigned duties, 3rd time fine+ removal.
 - b. Repetitive, negative occurrences toward stated expectations will result in a permanent ban from the use of the barn facility and all equipment.
2. CSHS Ag Science Teachers (AST's) have the ability to override this contract at any time and have the authority to remove a student and/or parent from the barn immediately.
3. Any student that is placed in a Disciplinary Alternative Education Program or expelled will remove their animal from the premises. Removal will be the responsibility of the owner, will begin upon their placement start date, and run until the student is reinstated into the regular education classroom.
4. A parent or guardian must volunteer to work at least (1) parking night at a home football game.
5. All livestock exhibitors are expected to attend and participate at regularly scheduled FFA and committee meetings.
6. All students with an animal at the ASIF are responsible for all guests' actions; including the parents of the student.
7. The ASIF will not be a housing unit for animals that are not being shown. All animals that have passed their project completion date for a specific event have 14 days to be removed from the facility or an approved slaughter date.
8. If any occurrences require police or emergency services for an individual, parents and students must notify an AST.
9. If any occurrences require veterinary emergency services, including suspicion of animal abuse or neglect, students must notify an AST immediately.
10. No HORSEPLAY in the barn. This includes ropes, fighting with show sticks, bike riding, etc.

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BARN INFORMATION & EXPECTATIONS

Any student that fails to adhere to any required responsibilities, will receive only two warnings to correct their actions. A third offense will result in removal from the facility, in which they will have 5 days to rehome the animal and clean their pen.

SECTION 1: (Required Responsibilities Parents and Students):

11. If special workdays are scheduled, the student is required to participate on these workdays.

Students are REQUIRED to follow a rotating cleaning schedule. Unless otherwise noted.

All students must enroll in the GroupMe communication systems. QR codes are placed around the facility.

SECTION 2: (Pen Assignment, Upkeep, and Other Responsibilities):

12. Pen fees will be collected as animals enter the barn over the summer and before entry night. Entry forms will not be signed or submitted by ASTs if pen fees and signatures haven't been documented. The first day of school will serve as the start of the year for year-long projects. ***No family shall pay more than \$80 annually in pen fees* Unless animal purchases go beyond the stated max.** An annual fee per head will be assessed as follows:

a. Goats: \$40

b. Pigs: \$40

c. Sheep: \$40

***See note on fees list page.**

13. One pen will be granted per exhibitor (within species) per space availability- a maximum of 2 animals per pen with approval. Additional pens will become available if there is allowable space. Show animals will be kept in pens inside the barn- Families may not build makeshift forms or any other structure, without AST approval.

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14. Only students who are paid members will be allowed to keep their animals in the facility. **Accepted pen fees will reserve a spot in the barn but NOT a specific pen.** Priority arrangements will be made by:

- ***China Spring FFA members:*** 7-12 grades enrolled in an Ag Science.
- **Pen priority will be granted to individuals who were in good standing of ASIF expectations.**
- Families that have multiple sets of any species, will need to house together, if room in the barn becomes scarce. *Ex: If someone has two separate animals taking up two full pens- we would need the two animals to move into one pen.*

15. Students with no specific priority will be assigned a pen by the AST. Once all animals have been assigned a pen, the animal must remain in that pen except when the animal is being managed or under certain circumstances. When outside the pen or corral, animals will be under control at all times. (ex: **lambs/goats must have halters**)

16. Students are expected to keep their animal pens, feeders, and waterers clean. This includes daily/weekly cleaning.

- If a student fails to keep the animal environment clean the student will be given 1 warning and three (3) days to correct the area. If the pen/area is not cleaned to the expectation of the AST the student will be fined \$80, plus supply cost in addition to being placed on probation for the remainder of the show season, depending on the nature of the incident and repetitive misconduct.

17. All pig pens need boards to contain shavings within the pen. If the pen does not have boards secured by the **fourteenth (14) day** of residence, the **student will be fined \$80.** Only approved bedding will be permitted for all species. Shavings along with other bodily waste will be bagged, tied and disposed of in the dumpsters provided no less than weekly.

- **Any negative, repetitive occurrences with leaving open or unbagged trash//litter/fecal matter in any area will be fined \$80 with probational or removal consequences.**

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18. Students are not to enter the stalls of any other student's animals or handle without previous permission by the animal's owner. Students are responsible for the animal/animals they own. If there is a problem with another student's animal, contact an AST.

SECTION 3: (Animal Health & Prevention):

19. All disease and health issues will be reported immediately to an AST. These issues can often become endemic and cause widespread problems. *All exhibitors must have a working digital rectal thermometer in their showbox.*

20. Animals leaving the ASIF for shows and exhibitions must be disinfected and cleaned before placement back into trailers and pens. Preventative disease measures are required to maintain a healthy environment.

21. Owners of animals deemed to be in poor health by AST will be notified immediately by the AST. A plan will be put in place to treat the animal. The AST will medicate animals as they deem necessary at the expense of the owner. Sick animals should not be taken out of their pen for any reason other than treatment.

22. Pens, waterers and feed troughs must be cleaned daily, properly disposing of waste. Disposal of waste should be done in the approved/ assigned places. Shavings, manure, and other waste, **MUST** be put in a trash bag, tied, and taken to the dumpster. Doing so properly, will result in fewer chances of spreading possible disease and parasites.

23. **Students are expected to clean up after their animal wherever a mess is made. This includes, but is not limited to: Outside pens, wash rack, aisles, weigh station, clipping station, treadmills, practice arena, etc after each use.** If this is a consistent issue, a mandatory group cleanup will take place.

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24. Students are expected to keep the bath and weight area clean. These areas **MUST** be cleaned and disinfected after each use. We will provide disinfectant solution materials, but barn members are responsible for proper handling and refill.

25. If an animal dies at the ASIF, the student is required to positively identify the cause of death. This identification may require an autopsy. The student is responsible for the cost and the proper disposal of the animal. AST can assist with transportation or setup of an autopsy.

SECTION 4: (Feeding Management):

26. Animals need to be fed at appropriate intervals approved by the species-specific AST. Inappropriate feedings will be determined by the AST and deemed to be cruelty to animals.

- **At warning #1-** students will be required to log their time spent in the barn electronically. If the feed schedule is not met, an automatic feeder will be placed in the stall to ensure the animal is fed. If placement is made a fine of \$80 will be issued to the student.

SECTION 5: (Livestock Management: Neglect & Abuse Cases):

27. There is **ZERO** tolerance for any animal abuse. Students or parents will not abuse animals in any manner at the ASIF or any place relative to FFA presentation.

28. Abuse will be determined by the AST and will result in the immediate (within 24 hours) removal of that student's animal from the ASIF.

SECTION 6: (Facility and Equipment Modification & Facility/Equipment Damage):

29. Pens/facilities may not be changed or modified without the approval of an AST. All equipment or other items must be approved before they can be placed in the ASIF.

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30. Any structure built in the facility must be approved by an AST and CSISD Administration, if necessary. All structures must be non-permanent within the student's pen. (Items not needing approval within a pen are as follows: (**feed trough, water trough, hay trough, mineral blocks, animal exercise toys**)).

31. Any damage done to fences, water lines, or anything else on the property will be repaired at the expense of the person or persons responsible.

32. There is **ZERO** tolerance for abuse/Misuse of facilities and equipment. Trailer and cage usage is prohibited without approval from the AST.

- **Prior approval is mandated by the district** and individuals will be permanently banned from usage of said equipment if approval is not sought. Any trailer usage must be accompanied by up-to-date insurance and driver's license of the intended driver. All damages incurred are the responsibility of the borrowers.

SECTION 7:(Facility & Equipment Care and Cleaning)

There is a place for everything and everything in its place.

33. Students that use ASIF equipment are expected to do the following but are not limited to:

- Ensure equipment is placed back in its original place. This includes trash barrels, cleaning equipment, wheelbarrows, etc.
- Wash off/out and sanitize equipment and areas. **Do not let scales, wash areas, floors, trash cans, treadmills and wheelbarrows become caked with manure or other bodily contaminants.**
- Hoses are **HUNG** or **COILED NEATLY** by the spigots.
- Rakes, shovels, brooms, etc- are all placed in their appropriate bins.
- Aisles, including corners by "I" beams are swept out weekly.

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- Other tasks will be discussed at the first facility meeting and will be posted around the barn for check-offs.
- Any facility and equipment breakage/damage must be reported immediately to an AST.
 - If ASTs see that the expectations are not being met, a mandatory meeting will be called and all basics and importance for barn cleanup will be discussed.
- There will be a rotational checklist for all student members to follow daily. If there is a consistent issue with any one person not following the cleaning schedule, we will present a fine or removal, based on the severity of non-compliance.

SECTION 8: (Drugs, Alcohol, and other Prohibited Items):

34. No alcoholic beverages, illegal drugs, tobacco or firearms are allowed at the ASIF. This rule will be enforced for parents and students. No one under the influence of alcohol or drugs will be allowed at the ASIF. Anyone caught breaking this rule will be removed immediately and all rights will be terminated.

SECTION 9: (Hours of Operation, Vehicles, Parental Involvement):

35. No one is allowed at the ASIF between the hours of **10:00 pm and 5:00 am**. Special approval is required to be present between said hours. The gate will be kept closed and locked when the AST are not on the property. If you are leaving and no one else is on the property, LOCK the gate.

36. All motor vehicles are to be kept in parking areas. Any student or parent who violates responsible driving habits will not be allowed to drive to ASIF. Special approved situations are permitted.

 37. Parents are encouraged to accompany and help their children or to visit the ASIF at any time. Students come to the ASIF to work their animals; therefore, students should be at the barn long enough to feed, water, exercise, and maintain their animals and pens.

38. Parents are encouraged to join the Young Farmers booster club and participate in club activities.

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SECTION 10: (Non-Family Visitors & Non-Dues-Paying FFA Students):

39. Visitors to the ASIF are limited to family members and guardians. Any other visitor to the facility is permitted only with the approval of the AST and should be under the supervision of the AST and the host family.

- This includes but is not limited to breeders, livestock coaches, friends and “livestock jocks”
- Students with friends coming from practices or school, are required to sit outside the barn while the dues paying student manages their animal.

SECTION 11: (Animal Restrictions & Post Sale Requirements):

40. This is **NOT** a breeding facility or a birthing center for student projects; therefore, no animals will be allowed to breed (this includes artificial insemination) or deliver (calve, farrow, kid). Special care and accommodations must be made that are up-to-date and current to adequately meet the needs of the animal.

41. No mature breeding age male animals of any species will be allowed in the ASIF. (Rams, Billies, Boars) No boar pigs will be allowed over the weight of 80 pounds. No intact lambs or goats will be allowed over the weight of 75 pounds.

42. Absolutely **NO** outside animals will be allowed at the barn facilities. This includes chapter member animals, using the facility without permission. One **MUST** acquire AST permission to bring animals.

43. Slaughter services must be researched 1-2 months prior to show and dates secured in advance and arranged for slaughter within **14 days of the animal’s last show date**. **This may be due to, but not limited to:** grade issues, failure to enter, missing show, not making sale etc. If animals are intended for a particular event and circumstances prevent that exhibition, then the animal is past its completion date. Failure to secure a slaughter date will result in a fine of \$80.

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44. ALL animals MUST be out of the barn and pens cleaned within 10 days of finishing their show experience. The only exceptions are those that plan to continue showing after MCJLS. Failing to clean your area to the AST standards will result in a fine of \$80.

Fee List & Warning Reference:

Pens: \$40/head- minimum of two animals per pen.

 General Fines: \$80- non-compliance to all expectations.

- 1st time written warning + listed number of days to correct, then fine after that day is up
- 2nd time warning + fine + assigned duties
- 3rd time fine + removal
- Repetitive, negative occurrences toward stated expectations will result in a permanent ban from the use of the barn facility and all equipment. **Removal can happen even on the first warning, based on the severity of the violation.**

Clipper Fee: \$15 (one time fee)

Failure to remove animal(s) by specified dates: \$100

Facility & Equipment Damages: Cost will vary.

***Note from pen costs: “ *No family shall pay more than \$80 annually in barn fees*”**

- **IF** an individual has multiple animals incurring a cost of more than \$80, we will allow a credit for the additional cost of **ONE** animal, in medicinal needs.
- **Example:** If you have 2 pigs but want a third- We will credit that \$40 to use toward any basic medical need of the animal- these needs are limited to only necessary injectables. (vit B, penicillin, LA200-3-00 etc.) **This does NOT include wormers.**
- **This does NOT exempt the student from giving the animal project appropriate veterinary care as the need arises.**

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CLIPPER USAGE

45. Clippers can only be checked out at China Spring High School from the AST.

- **Written requests to the appropriate species advisor (text/call/email) must be made at least 24 hours in advance. Checking out clippers is on a first-come first-served basis**

46. Individuals that use the clippers are expected to fill out a pre/post checklist which entails the following:

- Case # or individual clipper #- blades put in properly labeled tins.
- # of blades and type of blade
- Clean/dirty checkbox for when they were received/returned
- Report of any damages prior to or after use.
- Clipper accessory checklist
- Checkbox noting that you brushed out the blade and clipper head.
- **Clippers must be returned in the same state they were checked out.**

 1. Clippers that are signed out to an individual must be returned by the same individual within 3 days of the checkout, otherwise the deposit is forfeited.

2. **ANY** damage caused to any set of clippers signed to an individual will be fixed at the expense of the individual signed to.

Lost or stolen clippers must be replaced by the individual that signed them out at the same cost of the original.

3. All preset clip dates under the supervision of the Ag Science Teacher will not require the stated deposit.

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I _____ (student) hereby and acknowledge to abide by all rules set forth by the agricultural science teachers. I understand that failure to do so will result in being fined, placed on probation, removed, or banned from any type of facility use.

This list is to certify and summarize major aspects of this contract, BUT IS NOT limited to the following:

1. Attending scheduled FFA/committee meetings
2. Attending scheduled barn-wide clean-up.
3. Safety precautions set forth by the ASTs
4. Responsibly using and taking care of tools and equipment.
 - a. Notifying an AST of any issues immediately.
 - b. This includes clippers and filling out clipper cards.
5. Adhering to appropriate feeding schedules/practices
6. Providing proper veterinary care as needed.
 - a. Notifying an AST immediately.
7. Adhering to the rotational schedule and for cleaning up after oneself on a daily basis.
 - a. Cleaning appropriately- as scheduled and as specified.
 - b. Ensuring barn items are put back in their given place.
8. All animals will be treated with respect. Zero tolerance for ANY abuse.
9. Adhering to making an appointment with an AST for persons OTHER THAN those allowed in the ASIF.
10. Adhering to end of project removal and removal for misconduct occurrences.
 - a. Planning ahead for slaughter dates- not waiting until the last minute.

I agree to follow the expectations and rules set forth.

Student Signature & Date

Parent/guardian signature & Date